

**Friends of the State Line Serpentine Barrens  
Board Meeting – December 11, 2016**

Attending by phone: Chris Hoess, Tracy Raymond, Henry Whitesel, & David Ross.

**A) Key Dates**

1. Our next board meeting

Sunday, January 15, 2:00-4:00pm, Henry Whitesel's house

**Conference Dial-in number: (716) 748-0224** (potential toll call)

**Host Access Code: 445962\***

**Participant Access Code: 445962#**

2. Hikes, Talks, Work Days and Other Commitments

January 9, Serps Stewardship Day, Goat Hill (tentative date)

March 4 or 11, Stakeholders Meeting (tentative date), NCP

**B) Action Items Going Forward**

All

Tabled Agenda Items

Arrange transfer of BoF Gator to TNC shed

Molly Anderson

Mike Bertram:

Point person for our history initiatives and web master

Bob Gray:

Post June 25 Lower Chrome workday report

Point person for strategic planning initiatives.

Chris Hoess:

Will send a card of condolence to Mike Waltz on behalf of the Board and coordinate a memorial -- flowers or donation as the family elects.

Will convey to John Coberly his election to the board and confirm with him our January Board meeting date.

Will follow up with BoF and Andy about repairing the Rose Trail bridge.

Will contact Molly about Stakeholder meeting -- March 4 or 11 as tentative dates.

Will check with Marci about whether we need a background check for new board members or officers.

Will convene the data management committee with goal of reporting at January Board meeting. Preliminary Agenda includes:

Web page and server proposal

Organizing Dropbox folders

Capturing Henry files

Will generate annual report; starting by identifying what needs to be done; and farming out tasks as needed to other Board members.

Point person for science and education initiatives.

#### Tracy Raymond

Will close out 2016 treasurer transactions (deposits and any reimbursements) by end of the year.

Will send Henry contact information for BoF's Heather (replacing Rick Hartlieb as contact)

Will write up and post to Dropbox 2016 event reports by end of December for PPF annual report

Will research walkie/talkie options to present at next Board meeting.

Will reach out to potential volunteers for the outreach committee with goal of meeting in time to present a report at the January Board meeting. Agenda items will include:

Preliminary list of winter/spring outreach events

Will reorganize Dropbox folders along lines approved during November Board Meeting.

#### David Ross:

Point person for administrative initiatives.

#### Kent Wagner:

Point person for recreational uses and trail planning initiatives.

#### Henry Whitesel:

Will send Chris Mike Waltz's mailing address.

Will send Chris Andy's contact information.

Will measure Rose Trail bridge timbers and email Chris.

Will convene the Restoration and Maintenance Committee with goal of reporting at January Board meeting. Agenda items include

Workday schedule for Winter/Spring 2017

Short-term restoration and maintenance needs surveys for Goat Hill, NCP, upper and lower Chrome.

Preserving institutional memory, contacts and operating procedures in light of Henry's impending move.

Biennial Stakeholders Meeting

Workday reports for Sunday, October 23, New Texas and December 4 at Goat Hill; will give David workday waivers forms.

Will circulate date and time of meeting with Wilson King in hopes that at least one other Board member can attend.

Point person for conservation/maintenance planning

## **C) Items Considered**

### **Welcome and Agenda**

We started by sharing the sad news that Mike Waltz's dad has died.

Chris agreed to send a card of condolence on behalf of the Board and to coordinate a memorial -- flowers or donation as the family elects.

Henry to send Chris Mike's mailing address

### **Next Meeting Date**

Tentatively agreed on Sunday, January 15 2-4pm at Henry's house. Chris will check with John Coberly about timing.

We noted the potential for using the meeting room at NCP for future meetings.

### **Election of Board Members and Officers**

- Terms expiring: Chris Hoess, Mike Bertram, Henry Whitesel, Kent Wagner, Mike Waltz

The Board formally acknowledged with thanks for their past and continued service commitments Kent and Mike rotating off the Board after two terms of service.

The Board elected Henry to serve as much of an additional term as is feasible in light of the essential role he plays in the functioning of the organization.

The Board elected Chris Hoess to serve a 2<sup>nd</sup> term on the Board.

The Board elected Mike Bertram to the position of Board member emeritus

The Board elected John Coberly to serve an initial term on the Board. Chris will contact John with our welcome.

Mike Bertram appointed Board member emeritus in light of his years of devoted service to preserving the Barrens and this organization and looks forward to our continued partnership with him.

- Officers: Chair, Vice-Chair, Secretary, Treasurer

The Board agreed on  
Chris as Chair  
Tracy as Vice Chair  
David as Secretary

For the moment, the Treasurer position remains vacant.

#### **Attention to Action Items**

- Restoration & Management

Henry is charged with organizing the first meeting of this committee, which may need several meetings in order to report to the January Board meeting.

Excited to have new volunteers Andy and Darleen for the December 4 Goat Hill work day with hopes that we can engage them further.

Henry is pursuing identification markers for our Goat Hill Serpentine site as an Eagle Scout project.

Chris and Tracy raised a safety and communication concern (limited cell phone signal) about separating work teams during work days. Tracy will research walkie/talkie options and Chris has added emergency protocols to the list to be addressed by our project to assemble standing operating procedures.

The first bridge along Rose Trail from parking lot is in need of repair. We have a volunteer (Andy) to do the labor; BoF will provide the timber. Henry will email Chris with the length of the supports needing replacement.

- Outreach

Plant Sale was a success; banquet was a financial success, but organizational disappointment. Tracy meeting with a few folks in January to set up a more limited set of targeted events than in 2016.

Henry has a commitment to meet with Wilson King for lunch; once confirmed, Henry will circulate date and time in hopes that at least one other Board member can attend.

- Data Management

Primary focus of first meeting will be on Web page and related technology.

Additional charge to committee: capturing Henry files on history of the organizations

- Budget Report

Finance Report attached

- Stakeholder Meeting

Henry noted that we need to hold our biennial stakeholders meeting. We tentatively chose March 4 and 11 for the event. Chris will contact Molly to engage her in the process. R&M committee to prepare for longer discussion during January Board meeting.

- Annual Report

Chris views this as essentially his responsibility. He will follow Anna's template and make specific requests of the rest of us for input.

#### **Other Business**

None

#### **Adjournment**

Adjourned at 8:15pm.

**FRIENDS OF THE STATE LINE SERPENTINE BARRENS  
FUNDRAISING SUMMARY  
2016**

**PLANT SALE:** \$141.86 (\$481.95 in pre tax sales) Plants from Octoraro Farm. This deposit is complete and payment has been sent to Octoraro Farm.

**BANQUET:** \$150.00 (37 people total attended, we received payment for 38 Henry still needs to pay. We committed to 50, Ila was nice enough to charge us for only 48. Revenue received - \$1,030.00 less expenses of 820 leaves \$210 minus the base for Mikes award which will be app \$50)

**TABLING/EVENTS:** \$68.00 (first Friday,s, \$25 from the Harley Event)

**ONLINE (NOT FROM A BOARD MEMBER/NOT BANQUET RELATED):** 0.00

**ONLINE FROM BOARD:** 452.00 Kent, Chris, Anna, Tracy)

**TOTAL (EXCLUDING BOARD):** \$363.00

**TOTAL:** \$811.00

**CURRENT BALANCE:**

Balance forward 1/1/16 \$1,206.90

'Current' Balance app \$1,603.00

We should think about printed materials for next year.

Walkie Talkies.